

PARISH SITUATION AUDIT DOCUMENT

Name of Parish: St. Patrick

Address: 1420 Oak Hill Avenue, Youngstown OH 44507

Telephone: 330-743-1109

FAX: 330-743-8810

E-Mail Address: StPatricks@neo.rr.com

Webpage: StPatsYoungstown.com

Parish Level of Computer Knowledge and Equipment: average / above average

Territorial Parish

Personal Parish

Parish Statistics

Registered Households: 676

Percentage living within parish boundaries: 8%

Percentage of Persons:

Ages: 0 – 18: 21% 19 – 40: 22% 41 – 64: 34% 65 +: 23%

Last parish census taken: 2002

Average Weekend Attendance: 366

Percentage of Church building used at each weekend Liturgy: 50% or less

Christmas Attendance:

2007 1,306
2004 no records
2001 no records

Easter Attendance:

2007 1,255
2004 1,382
2001 1,270

* Christmas attendance in 2005 was 1,112 and in 2006 was 1,215. We began keeping track of attendance at all Masses in 2005.

Parish statistical records kept:

_____ Manually

____X____ By Computer

Parish Mission Statement:

As a multi-cultural parish family, Saint Patrick's is dedicated to enriching the spiritual life of our community through faith in Christ and the Eucharist. We are a welcoming sign of permanence amidst a neighborhood of change, striving to provide love, trust and support to all.

Nature of the Parish: (Describe the parish in terms of socio-economic, demographic, rural / urban etc.)

We are an urban parish that continues to improve the immediate neighborhood in which we are situated with a congregation made up primarily of suburban families. Being a diverse congregation from many economic, ethnic, racial and demographic backgrounds, our presence is felt well beyond the boundaries of our immediate neighborhood.

Sacramental Information (Fiscal Year)

Baptisms: 31

Registered: 21

Visitor: 10

Infants: 24

Adults: 7

Marriages: 11

Validations: --

Confirmations: 6 (adults)

* We celebrate confirmation every other year. We had 14 the previous year, of which 7 were adults.

First Communion: 18 (5 adults)

Funerals: 34

Number celebrated at Funeral Homes: 8

Number celebrated at Church: 26

Number of Cremations: no record

Liturgical Schedule

Weekday Mass: 8:30am
Monday, Tuesday, Thursday and Friday

Average Attendance: 7

Weekend Mass:

Sunday: 10:00am
5:30pm

Average Attendance: 234

Average Attendance: 117

Holy Day Schedule: Announced in advance

Average Attendance: 25 – 30

Seating Capacity of Church: 500

Reconciliation: Saturday / Other: by appointment

Communal Reconciliation: (If shared, with which parish): Twice a year with St. Brendan's and Immaculate Conception

Daily Word and Communion Service Frequency: once a week

Additional Liturgical Devotions / Liturgy of Hours: none

Commissioned Leaders of Prayer: 5

Liturgy Committee: Yes X No _____

Is the Mass Celebrated in language(s) other than English? If so, what language and it's frequency?

No, but one a month one reading, the petitions and hymns are done in Spanish.

Staff

Pastor: Rev. Edward P. Noga

Does the Pastor have any additional parochial ministries? No

Parochial Vicar: _____

Pastoral Minister: _____

Deacon(s): Edward Hawkins

Secretary: Debbie DelQuadri (X) Full Time

Bookkeeper: Vince Mediate () Full Time (X) Part-time

Maintenance: Terry Bixler (X) Full Time

Housekeeper: Canary Russell () Full Time (X) Part-time

Musicians: Mark & Kathleen Lyda () Full Time (X) Part-time

Jim Johnston () Full Time (X) Part-time

Other Staff: Carla Hlavac Director of Faith Formation (X) Full Time

Do any of the paid staff members share duties with other parishes? No

Are Job Descriptions in place for the staff? Yes

School – **Not Applicable**

Principal's Name _____

School Totals

Number of students K-8: _____

Percentage of parishioner students _____ Percentage of non-parishioner students _____

Percentage of non-Catholic students: _____

Number of teachers: _____

Number of school staff (excluding teachers): _____

Percentage of non-Catholic staff/faculty _____

Current tuition: _____

Parishioner Rate: _____ Non-parishioner Rate: _____

Per pupil cost: _____

Percentage of income given to school annually:

2007 _____
2004 _____
2001 _____

Enrollment:

2007 _____
2004 _____
2001 _____

Pre-school Program: _____ Latchkey Program: _____

Number of students home schooled: _____

Percentage of school families attending Sunday Mass: _____

Percentage of students that go to Catholic H.S. following elementary school: _____

Parish expectation of school parents: _____

School Fundraisers different from the Parish Fundraisers: _____

Elementary CCD / Faith Formation

Name of D.R.E. or CCD Administrator: Carla Hlavac

Salaried: Yes or Volunteer _____

Religious Education classes held on Sunday and Thursday each month.

Total number of students: 85 Average Weekly Attendance: _____

Total number of Catechists / Teams: 13

Total number of Certified Teachers: 7

Generations of Faith: Generations of Faith: __X__ Yes _____ No

Frequency: Ten sessions per year

Total Number of Households Attending: 58

Percentage of CCD / Faith Formation families attending Sunday Mass: 95%

Youth Ministry

Name of Youth Ministry Coordinator: Carla Hlavac

Salaried: Yes or Volunteer_____

Total number of students: 13

Average number of attendance: 10

Total number of Catechists / Teams: 4

Total number of Certified Teachers: 2

Number of Youth Attending Catholic High Schools: 1

Number of Youth involved in Liturgical Service Ministry: 9

Percentage of Youth Ministry Students attending Sunday Mass: 90%

RCIA

Total number enrolled this year: 10 (2008-2009)

RCIA Coordinator: Carla Hlavac

Salaried: Yes or Volunteer _____

Average enrollment for 2007-08: 8

2006-07: 12 adults and 3 children

2005-06: 5

2004-05: 7

2003-04: 7

Is the RCIA shared with another parish: Yes ___X___ No _____

Adult Religious Education Opportunities: (Example, Small Christian Communities)

Parish Mission

Lenten Lunch

Dinner & Doctrine (collaborative)

Valley Bible Study (collaborative)

First Friday's (collaborative)

Adult Faith speakers (2 -3 times a year)

Adult Generations of Faith sessions

Catechist Formation sessions

Christ Renews His Parish

Genesee Abbey Retreat

Nursing Homes and Hospitals for which parish has responsibility:

(Does the parish utilize lay volunteers to visit?)

We visit North Side, St. Elizabeth Main Campus and Boardman Monday through Friday with clergy, two religious women and two trained lay people.

Average number of homebound visited weekly: 30

Monthly: 10

Other: _____

Are there any plans to the best of your knowledge for new health care / nursing facilities in your geographic boundaries in the near future?

No

Parish Building and Grounds

Church – Condition: Built 1923 – 1924; excellent upkeep due to parish Preservation Fund and various fundraising activities

Seating (approx.): 500

Rectory – Condition: Built in 1912; excellent

School – Condition: Built in 1912; good

Convent – Condition: Torn down in the 1980's

Hall – Condition: Beneath the church; well maintained

If School and Convent are used for other programs, please specify: The school is used by the parish for meetings and rented to Summit Academy, which they use as a high school for children with ADD, ADHD and Asperger's Syndrome.

Parking Capacity: 138

Other Building or Property: (Include shrine, vacant buildings, etc.):

We have five contiguous lots south of the church that are being developed by the parish 4-H and Jubilee Gardens. We have several other vacant lots that have been purchased / donated around the perimeter of the church.

Capital improvements that need to be made within the next year: The social hall restrooms need to be renovated.

Cemetery – Not Applicable

Cemetery: _____

Location: _____

Average number of burials annually: _____

Number of gravesites remaining: _____

Staff _____

Name	Position
<input type="checkbox"/> Paid <input type="checkbox"/> Volunteer	

Staff _____

Name	Position
<input type="checkbox"/> Paid <input type="checkbox"/> Volunteer	

Mausoleum: _____

Columbarium: _____

Parish Activities and Organizations

Organizations

ACTION

Altar Guild
Bereavement Ministry
Homebound / Hospital Ministry
Parish 4 H / Gardening
Parish Prayer Network
St. Vincent de Paul Society

Parish Activities

Monthly Spaghetti Dinners
Parish Life Committee, which is responsible for:

Sunday Mass Socials
Parish Picnic
Parish Feast Day Celebration
Mothers' Day / Fathers' Day
Christmas Party
Caroling to the homebound
Neighborhood celebrations

Parish Fundraising Activities:

Reverse Raffle
Luck of the Irish Raffle
Altar Guild Card Party / Easter Baking
Fundraisers for various parish committees

Is there an Active Parish Council? Yes No

Parish Council Member Names:

Fr. Edward P. Noga
Dennis Alexander
Joe Cassese
Roseann DiBernardo
Anne Gardner
Edward Hawkins
Christopher Heasley
Carla Hlavac

Tom Hull
Tony Lape
Bill Lawson
Joe Marchionda
Ann Michelle McMaster
Edgar Mosco
Kathie Rothman
Christine Silvestri

Christian Service Committee, which is responsible for:

Angel Tree Prison Ministry
Birthright / Care Net Collections
Various outreach collections

ACTS and ACTS 2 Youth Ministry, which is responsible for:

Camp counselors at Vacation Bible Camp
Fundraising activities
Annual retreats (Genesee Abbey / Camp Frederick)
Mardi Gras
Interdenominational Youth Coalition projects (Pumpkin carving, Thanksgiving dinners, Soup N' Crackers, Park clean-up)
Kennywood Trip
Ethnic Day
St. John the Baptist bonfire

Parish Finances

Average Sunday collection	\$ 5,016
Total church income last fiscal year	\$ 371,554
Total school income last fiscal year	\$ N/A
Total church expenses last fiscal year	\$ 380,116
Total school expenses last fiscal year	\$ N/A
Parish assets	\$ 41,776
School assets	\$ N/A
Outstanding debts for Church	\$ -0-
Outstanding debts for School	\$ N/A
Diocesan assessments (X) paid () unpaid	\$ 25,447
If assessments are not paid – amount due	\$

Endowments (Specify Funds, Investments, etc.): As of September 2008, the balance in our Preservation Fund was \$166,278 (August 2008 the balance was \$202,858).

Please assess the financial contribution trend of the parish over the past five years: The collection has remained constant but the operating expenses have increased.

Stewardship Committee: Yes _____ No X

Is there currently a Parish Capital fundraising project: Yes _____ No X

List members of Finance Council:

Joe Cassese	Edgar Mosco
Bob Droege	George Spencer
Anne Gardner	JoAnn Sweeney
Tom Hull	Pam Thomas
Pat Kerrigan	Martha Tyrrell
Fred Kurz	Gordon Welsh

Pastor and Council assessment of parish strengths:

(Please include parish outreach programs and collaborative activities / programs with other parishes.)

1. Provides a welcoming atmosphere that celebrates our diversity and extends community through various activities, including parish socials, annual picnic.
2. Participated in re-vitalization of the neighborhood, including providing property for building a Habitat for Humanity House; offering Vacation Bible Camp for our parishioners and children of the neighborhood; initiating our first 4-H effort – the “Oakhill Clovers”; maintaining grounds upkeep of vacant properties.
3. Involvement in a variety of local outreach ministries, and a developing sister-parish relationship with Our Lady of Lourdes in Slidell, Louisiana (following Hurricane Katrina).
4. Strong lay participation in Liturgical celebrations, involving more than 170 parishioners.
5. Excellent pastoral leadership of Father Edward P. Noga, as well as his involvement in the civic community, including periodic “Days with the Pastor”, leadership in ACTION, WRTA Board.
6. Our Director of Faith Formation offers a variety of educational programs, including Generations of Faith, collaborative programs through Catholic Connection, and various Ecumenical youth programs with a service dimension.
7. Collaboration with St. Brendan parish for Annual Mission, First Reconciliation, Youth Retreats, RCIA and pulpit switches for Liturgy. We collaborate with St. Brendan and Immaculate Conception for Reconciliation Service for Advent and Lent.
8. Annual participation of men and women in Christ Renews His Parish programs.

**Pastor and Council assessment of issues that need to be addressed in the next five years:
(Please include if any personnel changes are expected.)**

1. Obtain updated census data to determine existing membership and make a concerted effort to welcome new members.
2. Increase the Preservation Fund, which is an endowment fund, and using only the interest for church maintenance.
3. Initiate a Stewardship Committee and research creative sources of support and income.
4. Keep parishioners informed of our financial status and encourage an increase in their financial support according to their means.
5. Continue the support of our parish staff and provide merit raises as indicated.
6. Look for alternative sources of energy.

Name and Location of Parish: St. Patrick Church, Youngstown

The following individuals have agreed to be a part of the joint meetings to be held on the deanery level:

Parish Council Representative:

Name: _____

Address: _____

Phone Number(s) _____

Finance Council Representative:

Name: _____

Address: _____

Phone Number(s) _____

Parish Staff Member:

Name: _____

Address: _____

Phone Number(s) _____

Parish Representatives (2):

Name: _____

Address: _____

Phone Number(s) _____

Name: _____

Address: _____

Phone Number(s) _____